

Worksheet

2

Name:

Roll No: Class: Section:

Date:

KEYBOARD AND MOUSE

Chapter-4

A. Rearrange the letters to get correct name of the keys.

1. LPAHTBEA EYKS
2. ACBCSKAPE EKY
3. UMNBRE SEKY
4. APCS OCLK EYK
5. NETRE YEK
6. PSCAEBAR KYE

B. Match the following:

- | | |
|------------------|---|
| 1. Shift key | a. Type capital letters. |
| 2. Caps Lock key | b. At top of keyboard key of each function. |
| 3. Symbol key | c. Used along with other keys. |
| 4. Function key | d. have special sign and symbols. |

C. Answer the following questions:

1. What is a mouse pointer?
.....
2. Write a use of a computer mouse.
.....
3. How many scroll wheels does a computer mouse have?
.....
4. What is meant by dragging?
.....