

Worksheet

2

Name:		
Roll No:	Class:	Section:
Date:	•••••	

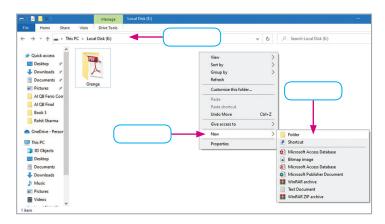
WORKING WITH WINDOWS 10

Chapter-2

A. Guess who am I?

- 1. I am a shortcut key to cut a file or folder.
- 2. I store all the deleted files.
- 3. I am a folder to store all your digital pictures.

B. Label the steps to create a new folder.



C. Answer the following questions:

- 1. What is a subfolder?
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- b. What is File Explorer?
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- c. Write a difference between cutting a folder and copying a folder.
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