

# Worksheet

2

Name: .....

Roll No: ..... Class: ..... Section: .....

Date: .....

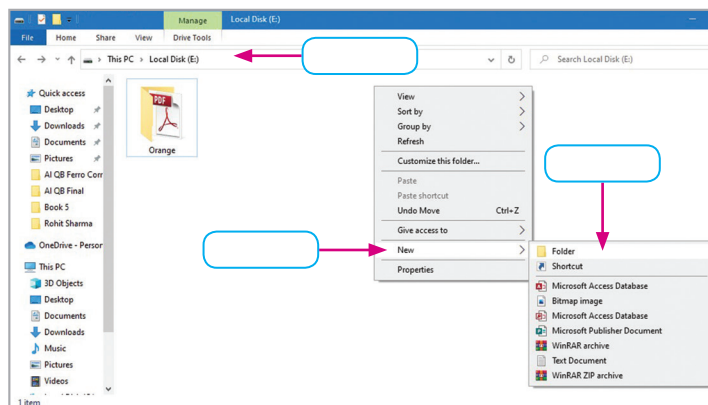
## WORKING WITH WINDOWS 10

### Chapter-2

#### A. Guess who am I?

1. I am a shortcut key to cut a file or folder. ....
2. I store all the deleted files. ....
3. I am a folder to store all your digital pictures. ....

#### B. Label the steps to create a new folder.



#### C. Answer the following questions:

1. What is a subfolder?  
.....
- b. What is File Explorer?  
.....
- c. Write a difference between cutting a folder and copying a folder.  
.....