

Worksheet

2

Name:

Roll No: Class: Section:

Date:

WORKING WITH POWERPOINT 2016

Chapter-4

A. Write the use of following SmartArt diagrams:

- 1. Relationship
- 2. Matrix
- 3. Pyramid
- 4. Picture
- 5. List

B. Answer the following questions:

- 1. What do you mean by SmartArt?
.....
.....
- 2. What is Slide layout?
.....
.....
- 3. Write steps to insert a WordArt on the slide.
.....
.....

Class -6