

Worksheet

1

Name:

Roll No: Class: Section:

Date:

INTRODUCTION TO EXCEL 2016

Chapter-3

A. Tick (✓) the correct option.

1. What is the intersection of a row and column called?

a. Row

☐

b. Column

☐

c. Cell

☐

d. None of these

☐

2. A cell that appears highlighted with dark black border is called

a. Active cell

☐

b. Deleted cell

☐

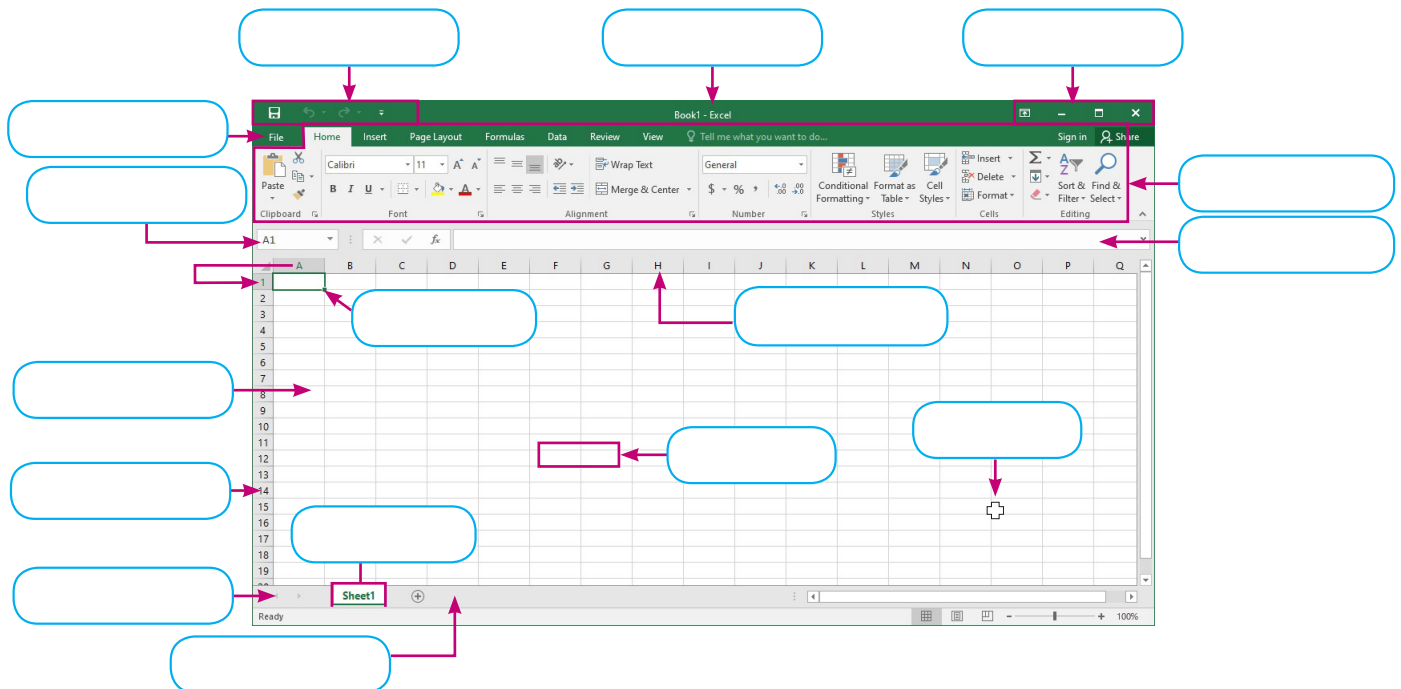
c. Main cell

☐

d. First cell

☐

B. Label the components of MS Excel 2016 window.



C. Fill in the blanks using the hints given below:

Hints: =, 10,48,576

1. A formula starts with an sign.

2. A worksheet contains rows.