

# Worksheet

1

Name: .....

Roll No: ..... Class: ..... Section: .....

Date: .....

## CHARTS IN EXCEL 2021

### Chapter-3

#### A. Tick (✓) the correct option.

1. .... describes the main purpose and content of the chart.

a. Title

☐

b. Legend

☐

c. Plot Area

☐

d. Data Series

☐

2. .... makes it easier to read and understand the values.

a. Gridlines

☐

b. Plot Area

☐

c. x-axis

☐

d. Y-axis

☐

3. This chart displays continuous data at regular intervals.

a. Area Chart

☐

b. Line Chart

☐

c. Pie Chart

☐

d. Bar Chart

☐

4. This chart shows the correlations between the two sets of values.

a. Scatter

☐

b. Doughnut

☐

c. Area

☐

d. Column

☐

#### B. Fill in the blanks using the given words.

1. Charts in Excel is the pictorial representation of data and charts are also called .....  
(Tables/Graphs)

2. .... is group of data from which a chart is created. (Legend/Data Series)

3. .... chart displays the relationship of parts to a whole. (Doughnut/Scatter)

4. .... is also known as the category axis. (X-axis/Y-axis)

#### C. Answer in one word.

1. It includes all objects and elements of a chart. ....

2. A bar chart is also known as? .....

3. Frequency polygon is another name for? .....

4. This chart is useful when we want to emphasize on a significant element. ....