

Worksheet

1

Name:

Roll No: Class: Section:

Date:

CHARTS, FORMULAS AND FUNCTIONS IN EXCEL

Chapter-3

A. Match the following:

Functions

1. SUM
2. INT
3. ABS
4. SQRT

Purpose

- a. It returns the square root of the given number.
- b. It returns the absolute value of a given number.
- c. It rounds number to an integer value.
- d. It returns the sum of a range.

B. Explain the following:

1. 1. Chart Title
2. Y-axis
3. Chart Area
4. Plot Area

C. Answer the following questions:

1. Explain the chart.
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2. Write the steps to copy a Formula using the Fill Handle.
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3. State the rules of precedence.
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