

# Worksheet

1

Name: .....

Roll No: ..... Class: ..... Section: .....

Date: .....

## COMMUNICATION SKILLS-I

### Unit-1

#### 1. Tick (✓) the correct option.

- (a) Which of the following is not an element of communication cycle?
- |                |                          |                         |                          |
|----------------|--------------------------|-------------------------|--------------------------|
| (i) Sender     | <input type="checkbox"/> | (ii) Receiver           | <input type="checkbox"/> |
| (iii) Feedback | <input type="checkbox"/> | (iv) Oral communication | <input type="checkbox"/> |
- (b) Which of the following methods of communication is used when we write an e-mail to our friend?
- |                         |                          |                    |                          |
|-------------------------|--------------------------|--------------------|--------------------------|
| (i) Verbal              | <input type="checkbox"/> | (ii) Non verbal    | <input type="checkbox"/> |
| (iii) Both (i) and (ii) | <input type="checkbox"/> | (iv) None of these | <input type="checkbox"/> |
- (c) Which one of these is not a type of non-verbal communication?
- |             |                          |              |                          |
|-------------|--------------------------|--------------|--------------------------|
| (i) Posture | <input type="checkbox"/> | (ii) Touch   | <input type="checkbox"/> |
| (iii) Space | <input type="checkbox"/> | (iv) Written | <input type="checkbox"/> |
- (d) Find the verb in the given sentence.  
Do you have your homework ready?
- |            |                          |               |                          |
|------------|--------------------------|---------------|--------------------------|
| (i) You    | <input type="checkbox"/> | (ii) Homework | <input type="checkbox"/> |
| (iii) Have | <input type="checkbox"/> | (iv) Ready    | <input type="checkbox"/> |

#### 2. Fill with correct article (a/an/the):

- (a) Our neighbours have ..... dog.
- (b) My grandfather told me ..... story.
- (c) Neha is ..... intelligent girl of ..... poor farmer.
- (d) ..... school will remain closed for three days.
- (e) I am looking for ..... apartment.
- (f) He saw ..... elephant walking across the road.

#### 3. Circle the correct option for the following underlined words:

- (a) I bought a beautiful dress at the mall. (Adverb / Adjective / Pronoun)
- (b) What did she ask you to do? (Pronoun / Preposition / Noun)
- (c) I left my shoes under the kitchen table. (Adjective / Preposition / Adverb)
- (d) If we finish our work quickly, we can go to the movies. (Adverb / Verb / Adjective)
- (e) On Saturdays, I work from nine to five. (Verb / Adverb / Preposition)
- (f) Swati is my best friend. (Pronoun / Noun / Adverb)