

## 1. Computer—A WonderFul Machine

One

Touch

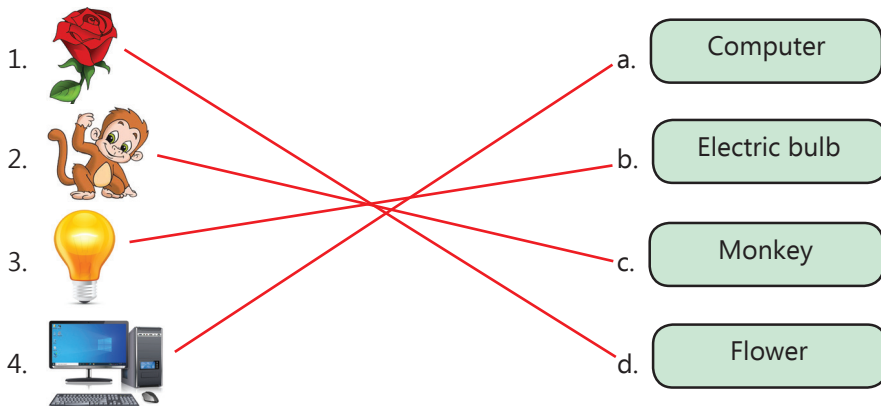
Learn



A. 1. c. 2. b. 3. a.

B. 1. T 2. F 3. F 4. F 5. T 6. T

C.



Let's

Do

It



1. Air conditioner and television
2. Using a computer we can do sums and watch movies.
3. The types of computers are laptop, desktop and tablet.

### Higher Order Thinking Skills (HOTS)

1. Laptop
2. Vacuum Cleaner

A.

1.



2.



3.



4.



5.



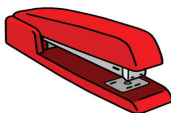
6.



7.



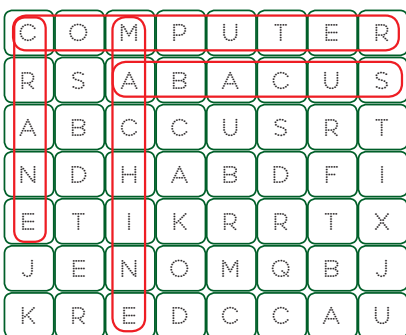
8.



9.



B.



Do it yourself.

## 2. Uses of a Computer

A. 1. c. 2. b. 3. a.

B. 1. T 2. T 3. T 4. F 5. F

C. 1. games 2. walk 3. music 4. draw 5. hospitals

1. (i) We can type letters, words, sentences on a computer.



(ii) Computer can calculate difficult sum quickly.

2. Hospital and school are the two places where computers are used.
3. Computers cannot dance or sing.

### Higher Order Thinking Skills (HOTS)

1. The doctor was likely checking patient records, writing prescriptions, or viewing medical reports on the computer.
2. Computer



A. 1. SHOP      2. AIRPORT      3. HOSPITAL      4. SCHOOL      5. OFFICE

B.

1.



2.



3.



4.



5.



6.



Do it yourself.

## 3. Using Computers—Do's and Don'ts



A. 1. b.      2. a.      3. b.

B. 1. F      2. T      3. T      4. F

C. 1. silence      2. carefully      3. spill      4. quiet      5. correct posture



1. We must not eat or drink in the computer lab.
2. The two manners that we should follow in our computer lab are:
  - (i) Always press the keyboard keys gently.
  - (ii) Always maintain a correct posture while working on a computer.

### Higher Order Thinking Skills (HOTS)

1. Microfiber
2. Share



1. Dust Cover
2. Mouse
3. Keyboard



Do it yourself.

## 4. Parts of a Computer



- A. 1. b. 2. a. 3. a.

- B. 1. Monitor
2. Pen drive
3. Printer
4. Headphones
5. Scanner
- a.
- b.
- c.
- d.
- e.



- C. 1. wire    2. television    3. keys    4. headphones



1. Keyboard helps us to type.
2. Printer is used to print text & pictures on paper.
3. Monitor, CPU, Mouse and Keyboard are the main parts of a computer.

### Higher Order Thinking Skills (HOTS)

1. Keyboard
2. Printer



1. Mouse
2. Keyboard
3. CPU
4. Monitor



Do it yourself.

## Worksheet-1

(Based on chapters 1 to 4)

- A. 1. 3    2. 3
- B. 1. T    2. T    3. F    4. F
- C. 1. Mouse    2. Keyboard    3. CPU    4. Scanner

## Test Sheet-1

(Based on chapters 1 to 4)

### Section A

- A. 1. (iii)    2. (ii)    3. (ii)
- B. 1. man    2. sums    3. dust cover    4. silence    5. Printer

### Section B

- A. 1. Air Conditioner, Refrigerator and Television work on electricity.
2. Bank and Hospital are the two places where computers are used.
3. (i) We must not sit too close to the computer.
- (ii) We must not click the mouse button continuously.
4. Keyboard helps us to type our name.



- B.** 1. Computers can do many kinds of work, but the other machines can only do the kind of work for which they have been made.  
 2. (i) We should always press the keyboard keys gently.  
 (ii) We should always maintain a correct posture while working on a computer.

## 5. Using the Mouse

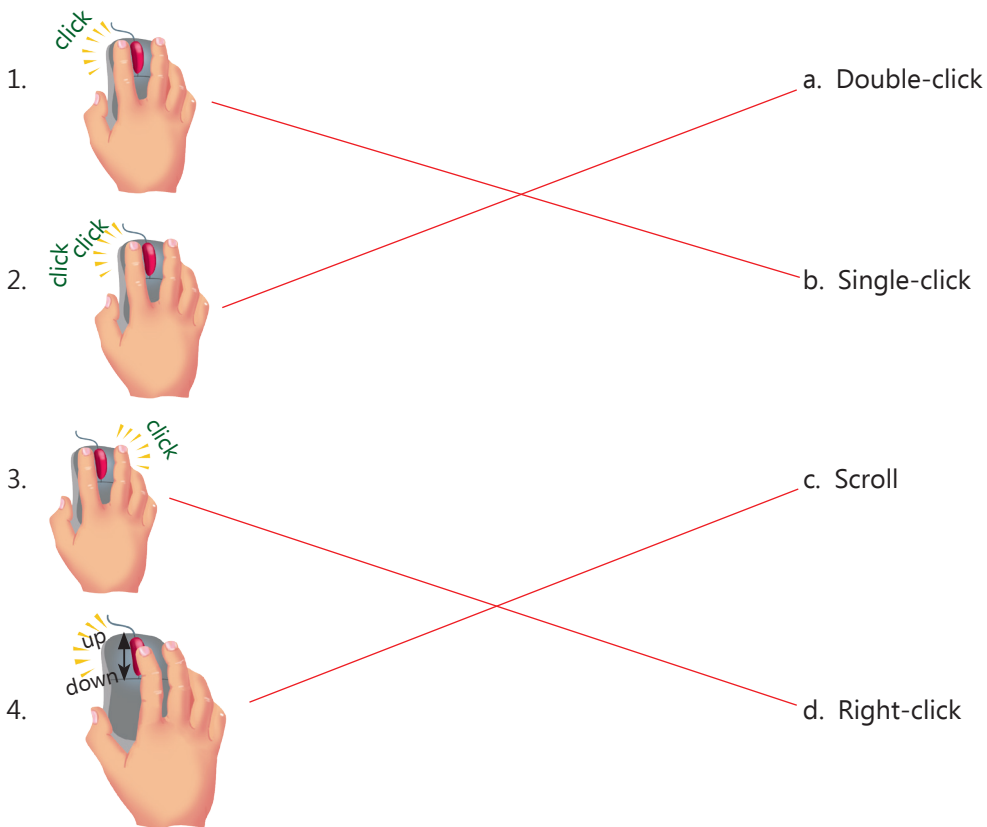
**One**

**Touch**

**Learn**



- A.** 1. c.      2. a.      3. a.  
**B.** 1. mouse      2. Dragging      3. clicking      4. Pointer      5. single-click  
**C.**



**Let's**

**Do**

**It**



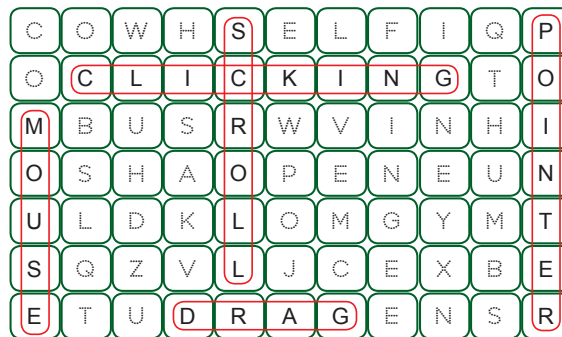
1. Left button, Right button and Scroll wheel.  
 2. Index finger is used to press the left button of mouse with right hand.



- Moving the mouse while keeping the left button pressed is called dragging a mouse. Dragging is used to move any object on the screen.

### Higher Order Thinking Skills (HOTS)

- Scroll Wheel
- Using Mouse Pointer



Do it yourself.

## 6. Using the Keyboard



- A. 1. b.      2. c.      3. a.
- B. 1. F      2. T      3. T      4. T      5. F
- C. 1. Cursor      2. Keyboard      3. Spacebar      4. Number      5. Alphabet



- Alphabet keys are used to type words and sentences.
- Enter key is also called Return key.
- Number keys are used to type numbers.
- A cursor is a small blinking line.

## Higher Order Thinking Skills (HOTS)

1. Spacebar
2. up Arrow

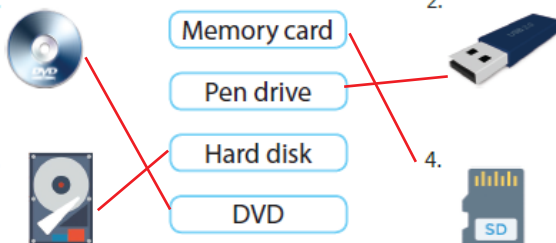


Do it yourself.

## 7. Storage Devices



- A. 1. a.      2. c.      3. b.      4. a.
- B. 1. T      2. T      3. T      4. F
- C. 1.      2.      3.      4.



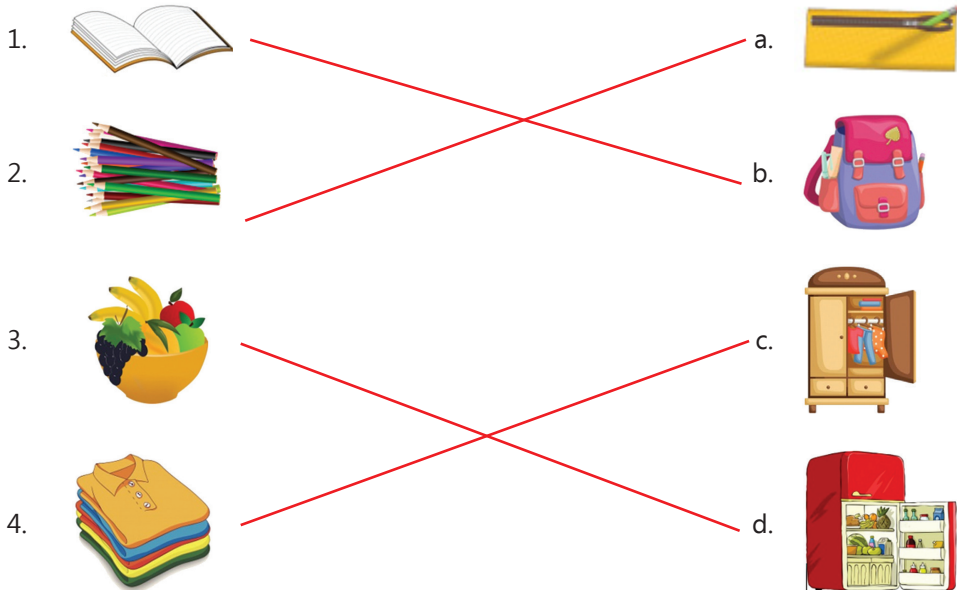
1. Cupboard and Refrigerator are used to store items at our home.
2. Pen drive and Memory card are two examples of storage devices.
3. CD stands for Compact Disc.  
DVD stands for Digital Versatile Disc.

## Higher Order Thinking Skills (HOTS)

1. Refrigerator
2. Pen Drive



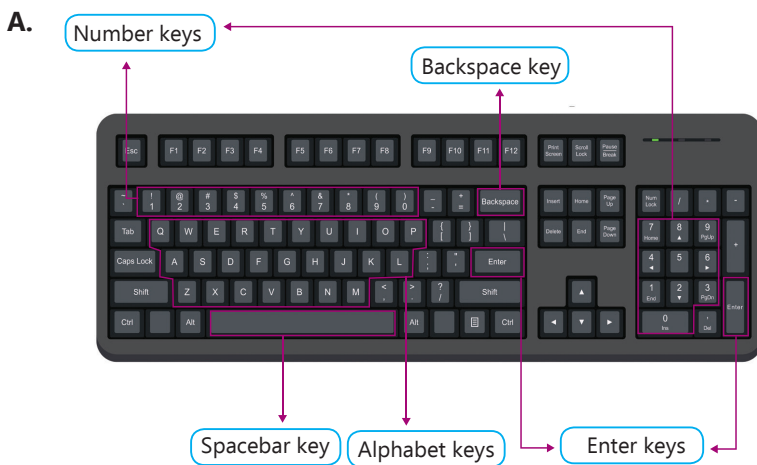




Do it yourself.

## Worksheet-2

(Based on chapters 5 to 7)



**B.** 1. Dragging      2. Mouse      3. Right-click

**C.** 1. Pen drive      2. Compact Disc      3. Memory card      4. Digital Versatile Disc

## Test Sheet-2

(Based on chapters 5 to 7)

### Section A

**A.** 1. c.      2. c.      3. b.

**B.** 1. cursor      2. alphabet      3. clicking      4. mouse      5. compact disc

### Section B

- A.**
1. Enter key is also called the Return key.
  2. A computer mouse has one scroll wheel.
  3. CD, Pen drive and Memory Card are the three storage devices.
  4. Spacebar key is used to give blank space between words.
- B.**
1. Moving the mouse while keeping the left button pressed is called dragging a mouse. Dragging is used to move any object on the screen.
  2. Number keys help us to type numbers.

