

Worksheet

2

Name:

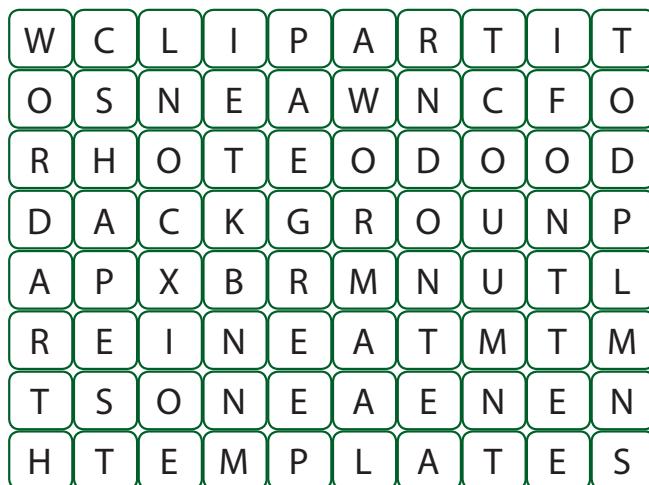
Roll No: Class: Section:

Date:

MORE ON POWERPOINT 2016

Chapter-3

A. Find six words related to presentation in the given grid.



B. Answer the following questions:

1. Define Placeholder.

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2. What do you mean by templates?

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3. Name the different types of alignment.

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4. What do you mean by Theme Backgrounds? Write steps to insert a WordArt on the slide.

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