

Worksheet

Name:
 Roll No: Class: Section:
 Date:

CHARTS IN EXCEL

Chapter-3

A. Tick (✓) the correct option.

- What does the Chart Title do?

a. Represents X-axis values	<input type="checkbox"/>	b. Describes chart's main aim	<input type="checkbox"/>
c. Shows legend meanings	<input type="checkbox"/>	d. Includes data values	<input type="checkbox"/>
- What does the Legend indicate?

a. Bounded area between axes	<input type="checkbox"/>	b. Divided circular chart	<input type="checkbox"/>
c. Key for symbols/colors	<input type="checkbox"/>	d. Area with all chart elements	<input type="checkbox"/>
- What is the role of Data Series in a chart?

a. Includes legend keys	<input type="checkbox"/>	b. Represents pie chart sectors	<input type="checkbox"/>
c. Set of values with bars/slices	<input type="checkbox"/>	d. Connects dots to show trends	<input type="checkbox"/>
- What is the purpose of Gridlines in a chart?

a. Create circular chart	<input type="checkbox"/>	b. Explain legend meanings	<input type="checkbox"/>
c. Ease reading and understanding	<input type="checkbox"/>	d. Describe chart's main aim	<input type="checkbox"/>

B. Write 'T' for true and 'F' for false.

- A chart is an effective way to display data in a pictorial form.
- Chart makes it difficult to draw comparisons and analyse the growth, relationships, and trends among the values in a table.
- X-axis is also called the category axis.
- Pie charts are based on the features of the line chart.

C. Write the steps to create a chart in Excel.

- Step 1
- Step 2
- Step 3
- Step 4