

Worksheet

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Name:

Roll No: Class: Section:

Date:

PRESENTATION—VISUAL EFFECTS**Chapter-5****A. Tick (✓) the correct option.**

1. The shortcut key to start the slide show from the current slide is
a. Alt + F5 ☐ b. Shift + F5 ☐
c. Shift + F4 ☐ d. Shift + F3 ☐
2. Slide transition can be defined as of one slide after another.
a. Movement ☐ b. Deletion ☐
c. Creation ☐ d. Transition ☐
3. The purpose of animation is to hold the of the audience.
a. attendance ☐ b. absence ☐
c. attention ☐ d. arrival ☐
4. Which tab allows us to import and use the files or objects from any other application into our presentation?
a. Home ☐ b. Insert ☐
c. View ☐ d. File ☐

B. Fill in the blanks.

1. When we select the Audio on My PC option, the dialog box appears.
2. To add an action button, we need to click on command from the Illustrations group.
3. Normal View shows the current slide, the outline and the
4. The allows you to view and manage all of the effects that are on the current slide.