WORKSHEET ②

TOUCHPAD
PLUS Ver. 2.2

FORMULAS AND FUNCTIONS IN EXCEL 2016

Chapter-3

CLASS 6

A. **Tick (✓) the correct option.**

1. Which of the following is a relative reference?

   a. A3 ☐   b. A4 ☐

   c. A$1 ☐   d. $D6 ☐

2. .... function is used to calculate the average of a range of values.

   a. Average ☐   b. SUM ☐

   c. AVG ☐   d. None of these ☐

3. Which of the following is not a valid type of address in MS Excel?

   a. Range ☐   b. Cell reference ☐

   c. Mixed reference ☐   d. None of these ☐

4. Which of the represents a group of cells?

   a. Selection ☐   b. Combination ☐

   c. Cell range ☐   d. None of these ☐

5. Which of the following function is used to find the square root of a number?

   a. MOD( ) ☐   b. INT( ) ☐

   c. POWER( ) ☐   d. SQRT( ) ☐

B. **Fill in the blanks using the hints given below:**

Hints: Mixed Referencing, SQRT() , Function, smallest, formulas

1. Functions are predefined .... in Excel.

2. .... in Excel begin with the equal sign.

3. The .... function returns the square root of the given number.

4. In ...., you can lock either a column or a row by preceding it with a dollar($) symbol.

5. The MIN() function returns the .... value.

Grade: ☆ ☆ ☆ ☆ ☆   Teacher's Signature: _____