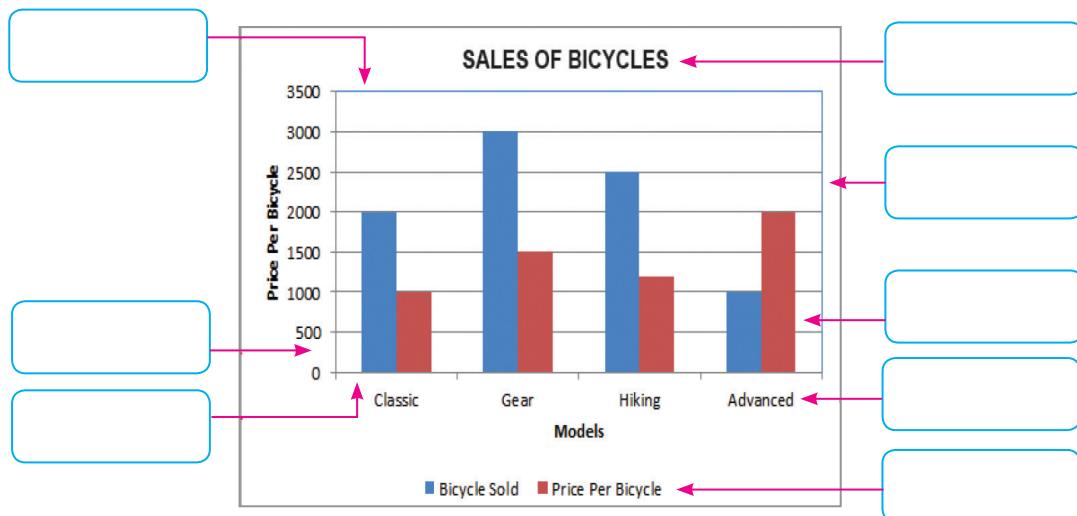




Name: _____

Roll No: _____

Class: _____ Section: _____ Date: _____

ENHANCING A PRESENTATION**A. Label the components of the chart of the PowerPoint.****B. Tick (✓) the correct option.**

- Which tab is used to create a table in PowerPoint?
 - a. Home
 - b. Format
 - c. Insert
 - d. None of these
- The intersection of a row and a column in a table is called a
 - a. Cell
 - b. Row
 - c. Table
 - d. Column

C. Answer the following questions:

- Write the names of any three charts provided by PowerPoint.

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- What is the use of the Table Styles?

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