

Name: _____
Roll No: _____
Class: _____ Section: _____ Date: _____

KEYBOARD AND MOUSE

Chapter-4

CLASS 2

A. Tick (✓) the correct option.

- How many function keys are there at the top of keyboard?

a. 12	☐	b. 10	☐
c. 9	☐	d. 8	☐
- Which key is used for special sign and symbols?

a. Symbol	☐	b. Function	☐
c. Shift	☐	d. Enter	☐
- Which of these is used to select an icon?

a. Single-click	☐	b. Double-click	☐
c. Scroll	☐	d. None of these	☐
- Pressing and releasing any button of a mouse is called

a. pointing	☐	b. dragging	☐
c. clicking	☐	d. dropping	☐

B. Fill in the blanks using the hints given below:

Hints: Buttons, Dragging, Enter, Cursor

- Mouse has two on it.
- is used to move any object on the screen.
- Arrow keys are also known as keys.
- key is used to move to next line.

C. Write 'T' for true and 'F' for false.

- Right click is used to display shortcut menu.
- We cannot point to things on the computer.
- To hold a mouse properly, middle finger is placed on the right button.
- Tab key is not used for move the cursor.