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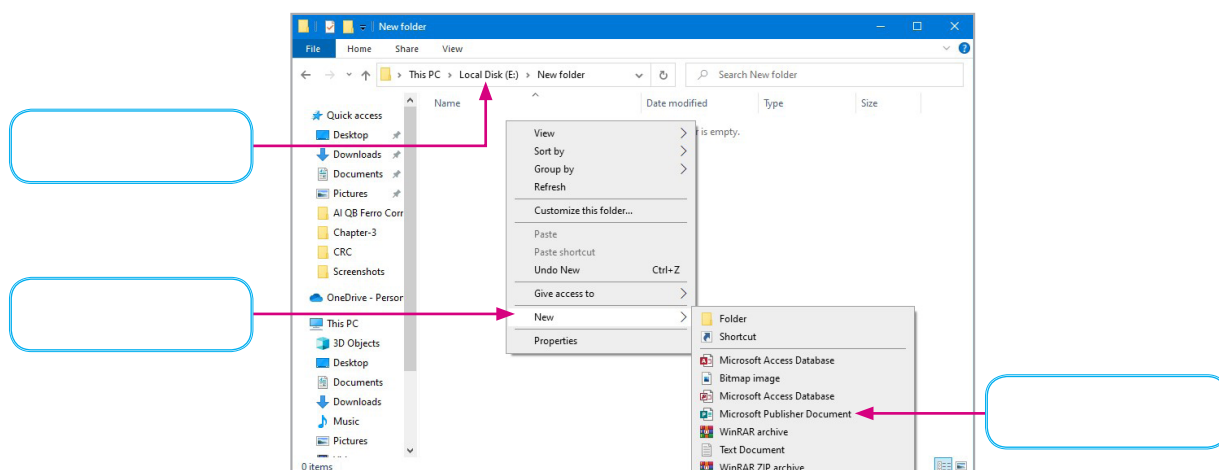
Class: _____ Section: _____ Date: _____

PERSONALIZING WINDOWS 10

Chapter-2

CLASS 4

A. Label the steps to create a new file into the folder.



B. Write 'T' for true and 'F' for false.

- Icon are small graphical representation of various files/folders.
- The notification area will stop showing the updated date and time.
- Gadgets are the mini tools provided by Windows 10 kept on the desktop.
- The default wallpaper is the windows screen.

C. Answer the following questions:

- Write the names of any two components of Windows 10 desktop.
.....
- What is a shortcut menu?
.....
- What is taskbar?
.....