

Name: _____
Roll No: _____
Class: _____ Section: _____ Date: _____

INTRODUCTION TO LIBREOFFICE WRITER

A. Tick (✓) the correct option.

- Which of these area is used for typing the text?
a. Edit area b. Canvas area
c. Document area d. Title Bar
- Which of the following is used in LibreOffice Writer to create?
a. Presentations b. Documents
c. Reports d. Videos
- Which of these shows the name of the program and the document?
a. Scroll bar b. Ruler
c. Title bar d. Status Bar
- Which bar shows the number of pages of the document?
a. Menu bar b. Edit bar
c. Status bar d. Formatting Bar

B. Fill in the blanks using the hints given below:

Hints: edit area, word processing, status bar, new, Standard Toolbar, Close Button, vertical, Untitled1 - LibreOffice Writer

- LibreOffice Writer is a software.
- shows the information of the document.
- We can press Enter Key to start a line.
- We can type text or content in the