

Name: \_\_\_\_\_

Roll No: \_\_\_\_\_

Class: \_\_\_\_\_ Section: \_\_\_\_\_ Date: \_\_\_\_\_

**MORE ON WRITER****A. Tick (✓) the correct option.**

- What should you set the angle to if you want the watermark to appear diagonally across the page?  
a. 0  b. 49   
c. 90  d. 180
- Which of the following options is used to insert an equation in Writer?  
a. Symbol  b. Object   
c. Equation  d. None of these
- In which menu Header option is found?  
a. File  b. Edit   
c. Tools  d. Insert
- Which menu is used to insert the date or time into a header or footer?  
a. Format  b. Insert   
c. View  d. Tools
- Which button should you click to replace all occurrences of a word with a new word?  
a. Replace  b. Find Next   
c. Find All  d. Replace All

**B. Write the steps to set the page margins.**

Step 1: .....

Step 2: .....

Step 3: .....

Step 4: .....