

Name: \_\_\_\_\_

Roll No: \_\_\_\_\_

Class: \_\_\_\_\_ Section: \_\_\_\_\_ Date: \_\_\_\_\_

## FORMULAS, FUNCTIONS AND CHARTS IN CALC.

### A. Define the following:

1. SUM(Range) - .....
2. Operators - .....
3. Chart - .....
4. Len(text) - .....

### B. Tick (✓) the correct option.

1. Which one of the cell references can be included in relative reference?  
a. A3       b. A\$1   
c. \$A\$4       d. \$D6
2. What do you call numbers or text values that do not change?  
a. Function       b. Constant   
c. Reference       d. Formula
3. What will be the result of =UPPER("formula")?  
a. Formula       b. FORMULA   
c. formula       d. ForMula

### C. Write the formula to:

1. Concatenate the text strings "Touch" and "Pad".  
.....
2. Find the maximum value from the 3, 5, 9, 10, and 13 values.  
.....
3. Find the current day from the date 7/23/2019.  
.....
4. Extract three characters from the right side of the text string "Concatenate".  
.....