

Name: _____

Roll No: _____

Class: _____ Section: _____ Date: _____

MANAGING FILES AND FOLDERS

A. Match the following:

- | | |
|---------------|---------------------------------------|
| 1. Live Tiles | a. Collection of files |
| 2. File | b. Display latest information |
| 3. Folder | c. Collection of data and information |
| 4. This PC | d. File Explorer |

B. Guess who am I?

- | | |
|--|-------|
| 1. I am the manager of a computer. | |
| 2. I am the shortcut of the applications. | |
| 3. I am the collection of files. | |
| 4. I keep all the deleted files and folders. | |

C. Identify the given pictures and write their name.



1.



2.



3.



4.