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## DISCOVER COMPUTERS

Chapter-1

### A. Tick (✓) the correct option.

1. Which of the following is not a feature of the computer?

   a. Storage ⬜   b. Feelings ⬜   c. Speed ⬜

2. Which of the following is a type of computer model of notebook?

   a. Smartphone ⬜   b. Laptop ⬜   c. Pages ⬜

3. Which of these works like a photocopier machine?

   a. Monitor ⬜   b. Scanner ⬜   c. Printer ⬜

4. The front portion of the monitor is called the .................... .

   a. icon ⬜   b. send ⬜   c. screen ⬜

### B. Fill in the blanks using the hints given below:

**Hints:** circular, touch, keys, electronic

1. A tablet has a ...................... screen.

2. Computer is an ...................... machine.

3. Keyboard has buttons which are called ................... .

4. Compact Disc (CD) is ................... in shape.

### C. Write 'T' for true and 'F' for false.

1. Smartphone provides facilities like computer. ...................

2. Computer can do work in high speed and accuracy. ...................

3. Computer cannot react quickly. ...................

4. Desktop computer can be kept on a desk or a table. ...................

5. Speakers are not used for listening music on the computer. ...................

6. Hard disk is circular in shape. ...................

7. A scanner is used to type words. ...................

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TOUCHPAD
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## DISCOVER COMPUTERS

Chapter-1

CLASS 2

**A.  Read and complete the sequence. One is given as an example for you.**

**Patients: Hospital :: Money: Bank**

1. Human: Food :: Computer: .........................................

2. Plamtop: Palm :: Laptop: .........................................

3. Report Cards: School :: Printing bills: .........................................

**B.  Complete the crossword by using the hints given below:**

**Across**

1. It doesn't get tired and can work for long hours.

2. Computers are used at this place to send emails.

4. It is a medium sized computer that can easily be carried from one place to another.

```
              3
1  C □ □ P □ □ □ □
              □
              L
              □
              □
2  □ □ F □ □ □ □
4 L □ □ □ □ □
```
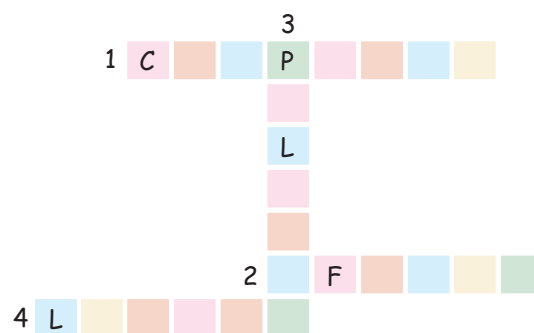
**Down**

3. It is a very small computer that can be kept on our palm.

**C.  Write I for Input, P for Processing and O for Output devices.**

1.

2.

3.

4.

5.

6.

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## OPERATING A COMPUTER

Chapter-2

**A.** **Tick (✓) the correct option.**

1. Which is the first screen that appears on starting a computer?

   a. Taskbar ⬜    b. Desktop ⬜    c. Icon ⬜

2. To start a computer, you need to switch on the ........................ first.

   a. UPS ⬜    b. Monitor ⬜    c. CPU ⬜

3. To shut down a computer, you need to click the ........................ button.

   a. UPS ⬜    b. Monitor ⬜    c. Start ⬜

**B.** **Write `T' for true and `F' for false.**

1. The small pictures on the desktop are called icons. ............

2. Desktop is the screen that appears after you shut down the computer. ............

3. The last step in shutting down a computer is to switch on the main power button. ............

**C.** **Guess who am I?**

1. I am the screen that appears when you switch on the computer. ....................

2. I am a button used to open any program on the computer. ....................

3. I am a long horizontal bar located at the bottom of the desktop. ....................

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## OPERATING A COMPUTER

Chapter-2

### A. Fill in the blanks using the hints given below:

**Hints:** start, shut down, UPS, monitor

1. To ..................... a computer means switch off the computer.

2. After pressing the main power switch, you need to switch on the ..................... .

3. Once you have switched on the CPU, you need to switch on the ..................... .

4. ..................... button has shut down option.

### B. Number the steps in the picture to shut down a computer.
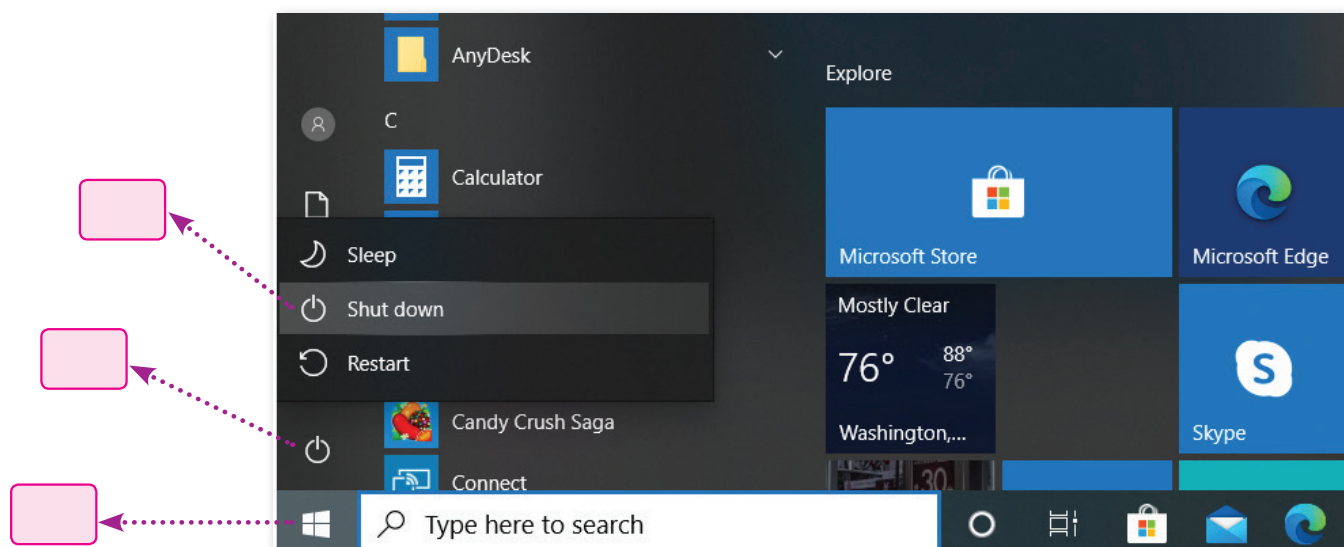


### C. Answer the following questions:

1. Name the first screen that appears when we switch on the computer.

   ..............................................................................................

b. Which button opens the Start menu?

   ..............................................................................................

c. What is the name of the bar located at the bottom of the Desktop?

   ..............................................................................................

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# WORKING OF A COMPUTER

**A.  Tick (✓) the correct option.**

1. What are the instructions given to the computer called?

   a.  Output ⬜          b.  Process ⬜          c.  Input ⬜

2. Which part is known as the brain of the computer?

   a.  Keyboard ⬜          b.  CPU ⬜          c.  Mouse ⬜

3. Which performs action on the input with the help of CPU?

   a.  Computer ⬜          b.  Printer ⬜          c.  Mouse ⬜

4. Which part displays the result after processing?

   a.  Input ⬜          b.  Output ⬜          c.  Process ⬜

**B.  Fill in the blanks using the hints given below:**

**Hints:** mouse, calculation, IPO, output

1. ..................... is the result that we get after processing.

2. Computer work on the Input-Process-Output cycle, also known as ..................... cycle.

3. ..................... is an input device.

4. CPU performs all the ..................... .

**C.  Write 'T' for true and 'F' for false.**

1. Computer performs action on receiving the input.   ...........

2. Printer and monitor are input devices.   ...........

3. Keyboard is an input device.   ...........

4. Computer cannot make an Input-Process-Output cycle (IPO) cycle.   ...........

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## WORKING OF A COMPUTER

Chapter-3

**A. Rearrange the letters to get the meaningful words.**

1. SEAKEPRS

2. NITROMO

3. INPRTRE

4. TUUTPO

5. ROPSECSGNI

**B. Write Input, Process and Output under the pictures given below.**

1.

2.

3.

**C. Answer the following questions:**

1. What are Output devices?

.................................................................................................

2. What are Processing devices? Write some examples of it.

.................................................................................................

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# FUN WITH KEYBOARD

Chapter-4

CLASS 2

**A.  Tick (✓) the correct option.**

1.  How many keys are there on the keyboard?

    a.  26 ⬜        b.  104 ⬜        c.  20 ⬜

2.  How many function keys are there at the top of keyboard?

    a.  12 ⬜        b.  10 ⬜        c.  9 ⬜

3.  Which key is used for special signs and symbols?

    a.  Symbol ⬜        b.  Function ⬜        c.  Shift ⬜

4.  Which key is used to type numbers?

    a.  Numeric ⬜        b.  Shift ⬜        c.  Delete ⬜

**B.  Fill in the blanks using the hints given below:**

**Hints:** Enter, Cursor, Function, Esc

1.  ......................... keys are keys present at the top of the keyboard.

2.  The short form of Escape key is ......................... .

3.  ......................... key is used to move to next line.

4.  Arrow keys are also known as ......................... keys.

**C.  Write 'T' for true and 'F' for false.**

1.  Enter key is also known as Return key.  ..............

2.  Caps Lock key is not used to type capital letters.  ..............

3.  Shift key erases the letters and numbers one by one to the right of the cursor.  ..............

4.  Tab key is not used to move the cursor.  ..............

5.  Escape key allows us to start a new task.  ..............

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# FUN WITH KEYBOARD

Chapter-4

CLASS 2

**A.  Rearrange the letters to get correct name of keys.**

1.  LPAHTBEA EYKS

2.   ACBCSKAPE EKY

3.  UMNBRE SEKY

4.  APCS OCLK EYK

5.  NETRE YEK

6.  PSCAEBAR KYE

**B.  Match the following:**

1.  Shift key                       a.  Type capital letters.

2.  Caps key                      b.  Present at the top of the keyboard.

3.  Symbol key                  c.  Used along with other keys.

4.  Function key                 d.  Have special signs and symbols.

**C.  Write 'T' for true and 'F' for false.**

1.  Caps Lock Key is used to type capital letters.                  ....................

2.  Shift key cannot be used alone.                  ....................

3.  Escape key allows us to erase a task.                  ....................

4.  Tab key can move the cursor to the next field.                  ....................

5.  The function keys from F1 to F12 are present at the top of the keyboard.                  ....................

6.  Symbol keys are used to write alphabets.                  ....................

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**TOUCHPAD**
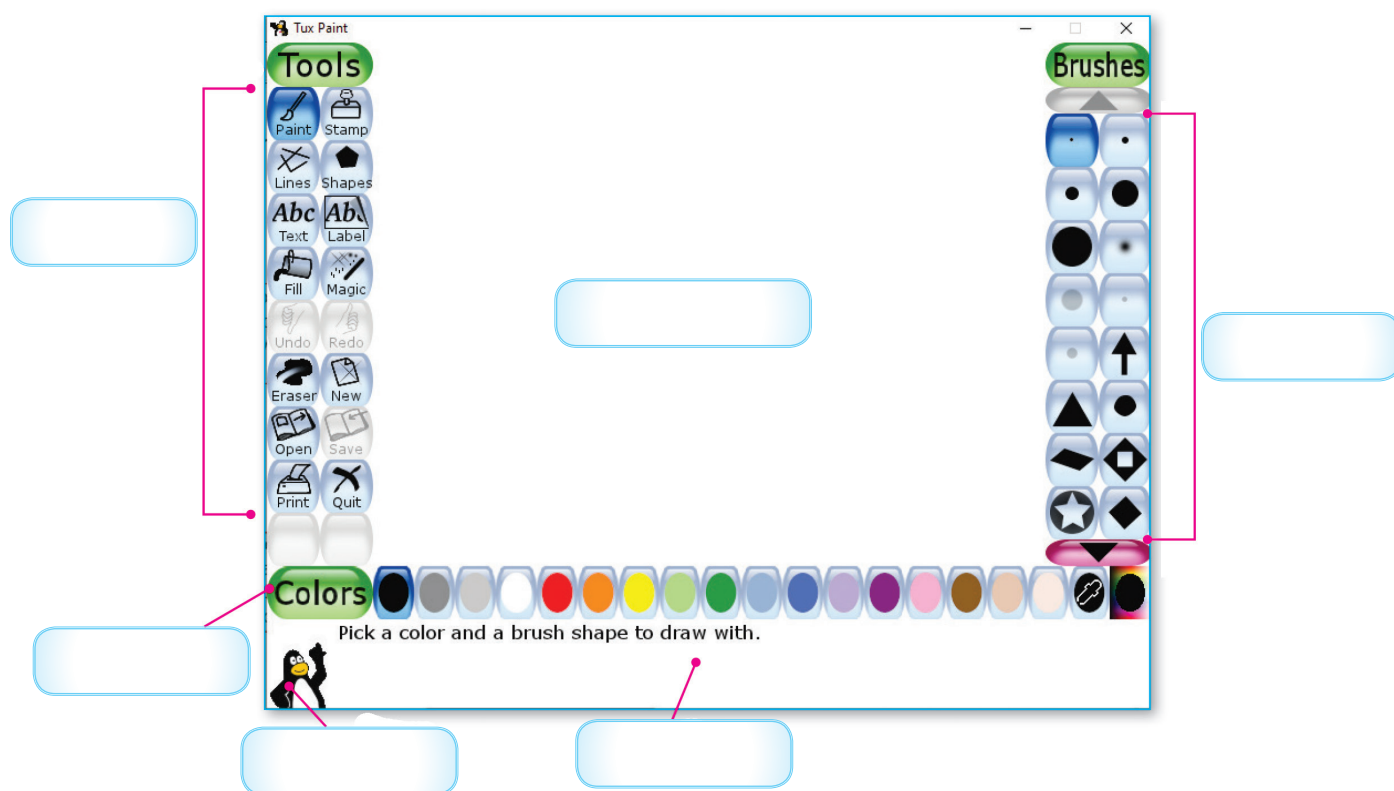PRIME Ver. 2.2 ⊙

# FUN WITH TUX PAINT

Chapter-5

CLASS 2

### A. Write 'T' for true and 'F' for false.

1. Drawing Area is the blank area used to draw and paint. ............

2. Tux paint is the drawing and painting program with sounds. ............

3. We can pick a color from Color Palette. ............

### B. Label the parts of Tux Paint window.



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# FUN WITH TUX PAINT

Chapter-5

**A. Tick (✓) the correct options.**

1. Which tool will you use to draw and paint in tux paint?

   a. [Paint] ☐        b. [Circle] ☐        c. [Eraser] ☐

2. Which tool is used to close Tux Paint?

   a. [New] ☐        b. [Paint] ☐        c. [Quit] ☐

3. Which tool will you use to start a new drawing?

   a. [Quit] ☐        b. [Paint] ☐        c. [New] ☐

4. Which tool is used to Save drawing?

   a. [Save] ☐        b. [New] ☐        c. [Eraser] ☐

**B. Number the steps to run a Slide Show in Tux Paint.**

☐  Click on Slides button.

☐  Click on the drawings in the order in which you want to display them as slides. Click on Play button.

☐  Click on Open tool from the Toolbar.

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# MORE ON PAINT

**A. Fill the missing letters to complete the name of the keys.**

1. C ☐ P ☐ ☐ L ☐ ☐ K   K ☐ ☐

2. ☐ N ☐ ☐ R ☐ E ☐

3. D ☐ ☐ E T ☐ K ☐ ☐

4. ☐ R ☐ O ☐ K ☐ Y

**B. Fill in the blanks using the hints given below:**

**Hints:** Select, Text, Paint

1. ………….…………… is used to select a drawing or a part of it.

2. The …………..………… is a program that can be used to draw.

3. A …………..………… box will appear with the cursor blinking in it.

**C. Label the given window of Paint.**



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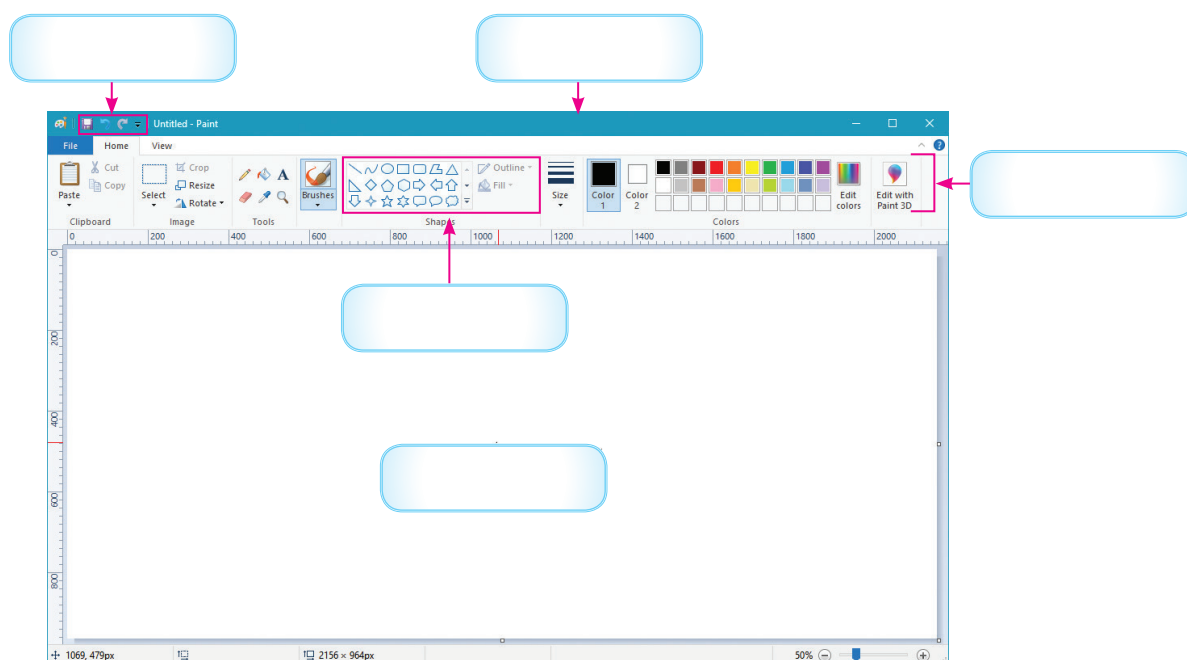
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## MORE ON PAINT

Chapter-6

CLASS 2

**A. Tick (✓) the correct option.**

1. Which of the following tool is used to pick a color from the picture?

    a. [dropper]    b. [Brushes]    c. [line]

2. Which of the following tool is used to draw with a freehand?

    a. [magnifier]    b. A    c. [pencil]

3. Which of the following tool is used to enlarge an image?

    a. [crop]    b. [pencil]    c. [magnifier]

4. Which of the following tool is used to write on your painting?

    a. [Brushes]    b. [pencil]    c. A

**B. Guess my name.**

1. I let you pick colour from an image. ...............

2. I let you type text in the Drawing area. ...............

3. I let you draw freehand. ...............

4. Tabs groups are my part. ...............

5. I show all commands like Pencil, Line, etc. ...............

**C. Write 'T' for true and 'F' for false.**

1. Curve shape is used to make the curved lines. ...............

2. Pencil tool is used to draw with a free hand. ...............

3. Select command is used to select a part of drawing. ...............

4. Magnifier tool is used to get a bigger and closer view of the drawing. ...............

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