

## A COMPUTER SYSTEM

### A. Tick (✓) the correct option.

1. Which part of the CPU is responsible for performing calculations?

a. CU

☐

b. ALU

☐

c. MU

☐

2. Which of the following is the result that we get on the computer?

a. Input

☐

b. Output

☐

c. Storage

☐

3. Computer works on the ..... cycle.

a. IPO

☐

b. FIFO

☐

c. None

☐

### B. Fill in the blanks using the hints given below:

**Hints:** CPU, information, ALU, micro, hardcopy

1. Desktop, laptop and tablet are ..... computers.

2. .... performs all the arithmetic calculations and logical operations.

3. The memory of the ..... stores data and instructions.

4. The meaningful and organized form of data is called .....

5. A printout of soft copy on paper is called the .....

### C. Write 'T' for true and 'F' for false.

1. CPU is made up of ALU, CU, and MU.

.....

2. Speakers are the storage device.

.....

3. Super Computer are the largest and fastest type of computers.

.....

4. Mainframe computer requires less space.

.....

## GUI OPERATING SYSTEM—AN INTRODUCTION

### A. Tick (✓) the correct option.

- Which of these is a system software?
  - Word ☐
  - Paint ☐
  - Operating System ☐
- Which of these software helps us to perform a specific type of job?
  - Application ☐
  - System ☐
  - None ☐
- Which of these looks like a manager of a computer system?
  - Hardware ☐
  - System Software ☐
  - Control ☐
- Which of these is an application software?
  - Paint ☐
  - Windows 7 ☐
  - Windows XP ☐
- Which of these is inside the CPU box?
  - Mouse ☐
  - DVD ☐
  - Hard disk ☐

### B. Rearrange the letters to make the correct words.

- I W D S O N W
- O P R G A M R S
- O F W R E S T A
- S I N D E G S

|                      |                      |                      |                      |                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

### C. Circle the odd one out.

- Paint

Word

Windows 10

Adobe Photoshop
- Mouse

Scanner

Keyboard

Windows XP

**WORD PROCESSOR—AN INTRODUCTION**
**A. Tick (✓) the correct option.**

- ..... is used to enlarge and reduce the size of the window quickly and easily.
 

|                                        |                                         |                                    |
|----------------------------------------|-----------------------------------------|------------------------------------|
| a. Status Bar <input type="checkbox"/> | b. Zoom Slider <input type="checkbox"/> | c. Rulers <input type="checkbox"/> |
|----------------------------------------|-----------------------------------------|------------------------------------|
- To start a new document, select ..... option from the File tab.
 

|                                 |                                  |                                  |
|---------------------------------|----------------------------------|----------------------------------|
| a. New <input type="checkbox"/> | b. Open <input type="checkbox"/> | c. Save <input type="checkbox"/> |
|---------------------------------|----------------------------------|----------------------------------|
- Which of the following is a Processing Software?
 

|                                   |                                  |                                   |
|-----------------------------------|----------------------------------|-----------------------------------|
| a. Paint <input type="checkbox"/> | b. Word <input type="checkbox"/> | c. Excel <input type="checkbox"/> |
|-----------------------------------|----------------------------------|-----------------------------------|

**B. Write 'T' for true and 'F' for false.**

- The horizontal ruler appears at the top of the document .....
- The shortcut key to print a document is Ctrl + P. ....
- Ribbon is made up of words and text. ....
- Title Bar shows the detailed information of the document, like page number, number of pages, lines, words, etc. ....

**C. Fill in the blanks using the hints given below:**

- Click on the Print button on Quick Access Toolbar to ..... (print / save) the document.
- Microsoft word is a/an ..... (system / application) software.
- The ..... (horizontal / vertical) ruler appears on the left of the document.
- Ribbon is made up of Tabs and ..... (Groups / Tools) in MS Word.

Name: \_\_\_\_\_

Roll No: \_\_\_\_\_

Class: \_\_\_\_\_ Section: \_\_\_\_\_ Date: \_\_\_\_\_

## THE INTERNET—AN INTRODUCTION

Chapter-4

CLASS 3

### A. Tick (✓) the correct option.

1. http://www.google.com is an example of .....

a. URL

☐

b. Access Code

☐

c. Server

☐

2. What is Microsoft Edge?

a. Website

☐

b. Icon

☐

c. Web browser

☐

3. Which of these is not a Web browser?

a. Mozilla Firefox

☐

b. Google Chrome

☐

c. Word

☐

### B. Write 'T' for true and 'F' for false.

1. Bing is an example of Web browser.

.....

2. You can send your homework to the teacher through Internet.

.....

3. You cannot send or receive e-mail messages on the Internet.

.....

### C. Fill in the blanks using the hints given below:

**Hints:** stop, collection, internet, world, main page

1. WWW stands for ..... wide web.

2. Website is a ..... of web pages.

3. Home page is the ..... of a website.

4. .... button stops the downloading of current web pages from the Internet.

5. .... is the biggest network of computers.

Grade:



Teacher's Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Roll No: \_\_\_\_\_

Class: \_\_\_\_\_ Section: \_\_\_\_\_ Date: \_\_\_\_\_

## FUN WITH PAINT

Chapter-5

CLASS 3

### A. Tick (✓) the correct option.

1. Which command can be used to remove the unwanted area from the image?

a. Skew ☐

b. Zoom ☐

c. Crop ☐

2. Which command is used to change the size of an image in Paint?

a. Resize ☐

b. Zoom ☐

c. Crop ☐

3. The Flip/Rotate command is present in the ..... group.

a. Colors ☐

b. Image ☐

c. Shapes ☐

### B. Write 'T' for true and 'F' for false.

1. Curve shape is used to draw squares with rounded corners. ....

2. Paint is a program used to draw and colour images. ....

3. Fill with Color tool is used to fill colour in closed figures. ....

4. Eraser tool is used to add text or shapes in drawing. ....

### C. Answer the following questions.

1. What are the two ways to flip an image?

.....

2. Where is the Zoom command present in Paint window?

.....

3. What does the Text tool help you to do?

.....

4. What do you mean by cropping an image?

.....

Name: \_\_\_\_\_

Roll No: \_\_\_\_\_

Class: \_\_\_\_\_ Section: \_\_\_\_\_ Date: \_\_\_\_\_

Chapter-6

CLASS 3

## FILE MANAGEMENT—ORGANISATION OF FOLDERS

**A. Write the steps to save file with new name.**

.....

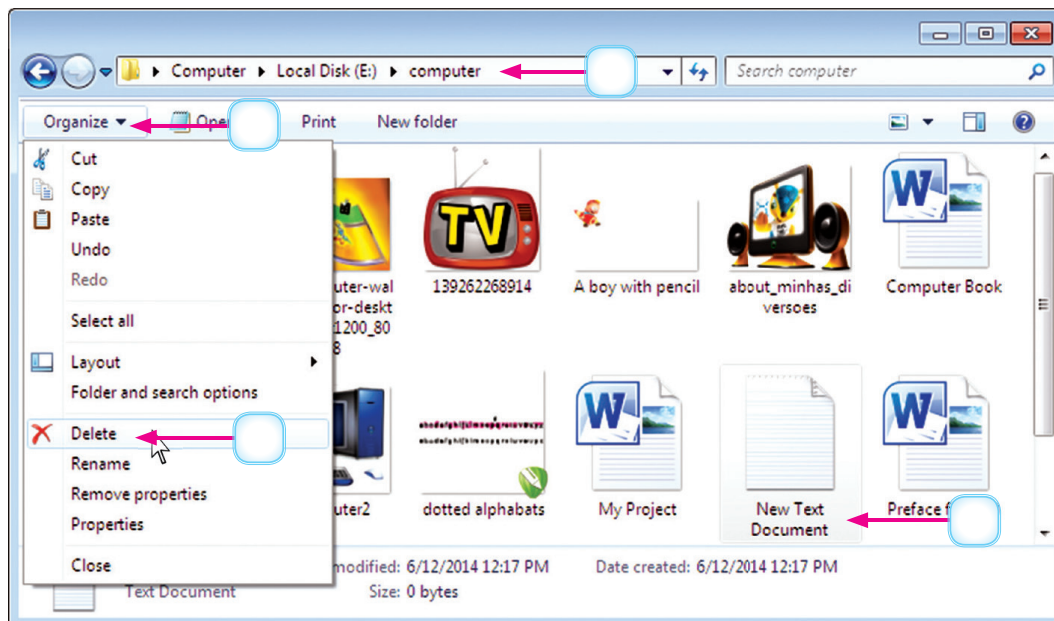
.....

.....

.....

.....

**B. Label the steps to delete a folder.**



**C. Answer the following questions:**

1. What is folder?

.....

2. What is the shortcut key to open a file?

.....

Grade: ☆ ☆ ☆ ☆ ☆

Teacher's Signature: \_\_\_\_\_