

CANVA

Canva is an easy-to-use graphic design platform. It allows the user to create visual content. This visual content includes social media graphics, posters, banners, etc.

Canva is an online platform. After creating the content, the user can download it as an image file or a PDF.

STARTING CANVA

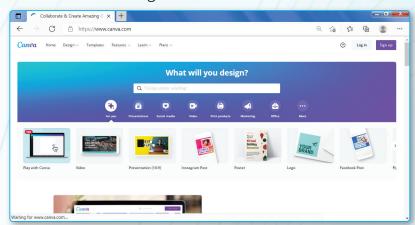
Canva can be accessed through a web browser. To start working on Canva:

Step 1: Type www.canva.com in the address bar of the web browser.

- Step 2: Press the **Enter** key. The home page of Canva opens.
- Step 3: Click on **Log in** button to login using your Gmail id.

OR

Click on **Sign up** button to create a new account with Canva.

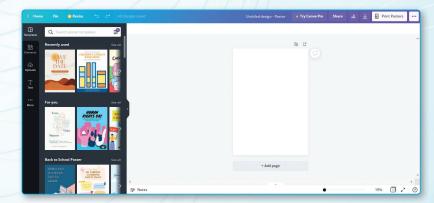


Step 4: If you create a new account with Canva, then click on the link marked in the welcome email received from Canva.

MAIN COMPONENTS OF CANVA EDITOR SCREEN

The Canva Editor screen opens with the various components:

- e Elements Tab: It is used to select photos, frames, shapes, lines, etc. to add to your design.
- Text Tab: The text tab helps the user add additional pre-formatted text heads, sub-headings, and body text. It also has many font combinations.
- Share: It allows the user to share his/ her design with others. This feature also provide options to set permission



also provide options to set permissions, allowing individuals to view or edit.