

# Worksheet

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Name: .....

Roll No: ..... Class: ..... Section: .....

Date: .....

## USES OF A KEYBOARD

### Chapter-5

#### A. Tick (✓) the correct option.

- A keyboard has ..... Enter keys.  
a. One ☐ b. Two ☐ c. Four ☐
- Which key erases the text on the left side of the cursor?  
a. Enter ☐ b. Spacebar ☐ c. Backspace ☐
- A keyboard has small buttons on it called .....  
a. paper ☐ b. keys ☐ c. cursor ☐
- A ..... is a small blinking line on screen.  
a. cursor ☐ b. buttons ☐ c. erase ☐
- Which key is used to go to the next line?  
a. Backspace key ☐ b. Enter key ☐ c. Caps Lock key ☐

#### B. Fill in the blanks using the hints given below.

**Hints:** cursor, enter, alphabet, spacebar

- ..... is the longest key at the bottom of the keyboard.
- The keys on which A–Z letters are written are called ..... keys.
- ..... is also called the Return key.
- We use the ..... control keys to move the cursor.

#### C. Write 'T' for true and 'F' for false.

- A keyboard has 26 alphabet keys on it. ....
- Spacebar key is used to give blank space. ....
- Alphabet keys are not used to type words. ....
- Enter key moves the cursor to the next line. ....