

Worksheet

2

Name:

Roll No: Class: Section:

Date:

MORE ON MS POWERPOINT 2010

Chapter-3

A. Tick (✓) the correct option.

- Which of the following tabs is used to add transition to a presentation?

a. Animation	<input type="checkbox"/>	b. Transition	<input type="checkbox"/>
c. Design	<input type="checkbox"/>	d. Format	<input type="checkbox"/>
- Which of the following command is used to start slide show from the beginning?

a. From Beginning	<input type="checkbox"/>	b. From Current Slide	<input type="checkbox"/>
c. From End	<input type="checkbox"/>	d. None of these	<input type="checkbox"/>
- helps in giving a moving effect to the text and other objects on a slide.

a. Transition	<input type="checkbox"/>	b. Theme	<input type="checkbox"/>
c. Animation	<input type="checkbox"/>	d. All of these	<input type="checkbox"/>
- Which of the following options is used to start an animation?

a. On mouse click	<input type="checkbox"/>	b. After previous	<input type="checkbox"/>
c. With previous	<input type="checkbox"/>	d. All of these	<input type="checkbox"/>

B. Define the following:

- Presentation:
- PowerPoint:
- Transition:

C. Write 'T' for true and 'F' for false.

- Transition effects give motion to the text and pictures.
- Video clips can be added to a slide by selecting the Home tab.
- We can add sound to the text or graphics in a presentation.
- The audio icon on a slide cannot be moved or resized.