

Worksheet

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Name:

Roll No: Class: Section:

Date:

MORE ON MS ACCESS 2010

Chapter-3

A. Tick (✓) the correct option.

- Which of these is the links that associate a field in one table with the same field in another table?

a. Structures	<input type="checkbox"/>	b. Binding	<input type="checkbox"/>
c. Relationships	<input type="checkbox"/>	d. Printing	<input type="checkbox"/>
- Which of the following is a type of query in MS Access?

a. Select Query	<input type="checkbox"/>	b. Parameter Query	<input type="checkbox"/>
c. Action Query	<input type="checkbox"/>	d. All of these	<input type="checkbox"/>
- Which tab has the options to create queries, forms and reports in Access?

a. Home	<input type="checkbox"/>	b. File	<input type="checkbox"/>
c. External Data	<input type="checkbox"/>	d. Create	<input type="checkbox"/>

B. Write 'T' for true and 'F' for false. Correct the false statements.

- Sort parameter displays the name of the existing tables in the relationship window.
.....
- We can run the query by clicking on the Report button.
.....

C. Match the following.

- | | |
|--------------------|--|
| 1. Action query | a. Extension of Select Query |
| 2. Form | b. Add records from other table |
| 3. Parameter Query | c. Analysis of data |
| 4. Report | d. Part of Select Query |
| 5. Sort Query | e. Presentation of data in an easy-to-understand way |